

Special Olympics, Washington
East Region Bowling Tournament
October 25 & 26, 2008

VOLUNTEER APPLICATION

We need your help to put on the 2008 East Region Bowling Tournament, which will be held on **October 25th and 26th at Lilac Lanes** (1112 E. Magnesium Rd., Spokane, WA). The success of this tournament depends on volunteers like you. Please fill out the following form and return it to the East Region office: SOWA, 8911 W Grandridge Blvd., Suite P., Kennewick, WA 99336. Also, you may email your volunteer choices to jives@sowa.org, by phone at (800) 442-2508, or by fax at (509) 736-3669.

Name	Age	
Address		
City	State	Zip Code
Day Phone	Evening Phone	Email Address

2008 Bowling Tournament Volunteer Opportunities
Check below the area you would like to volunteer and the shift(s) you want to work. We will notify you within a week after receiving your application to confirm your volunteer duties.

Lane Monitor

- 8:30 a.m. to 12:15 p.m. (**October 25th**)
- 12:15 p.m. to 3:30 p.m. (**October 25th**)
- 8:30 a.m. to 12:15 p.m. (**October 26th**)

Results

- 9:30 a.m. to 12:30 p.m. (**October 25th**)
- 12:15 p.m. to 3:30 p.m. (**October 25th**)
- 8:30 a.m. to 12:15 p.m. (**October 26th**)

Team/Volunteer Table

- 8:30 a.m. to 11:45 a.m. (**October 25th**)
- 11:45 a.m. to 3:30 p.m. (**October 25th**)
- 8:30 a.m. to 12:15 p.m. (**October 26th**)

Awards

- 9:30 a.m. to 12:30 p.m. (**October 25th**)
- 12:30 p.m. to 3:30 p.m. (**October 25th**)
- 9:30 a.m. to 12:30 p.m. (**October 26th**)

Souvenirs

- 9:00 a.m. to 12:30 p.m. (**October 25th**)
- 12:30 p.m. to 3:30 p.m. (**October 25th**)
- 9:00 a.m. to 12:30 p.m. (**October 26th**)

First Aid

- 9:00 a.m. to 12:00 p.m. (**October 25th**)
- 12:00 p.m. to 4:00 p.m. (**October 25th**)
- 9:00 a.m. to 12:30 p.m. (**October 26th**)

First Choice: _____

Second Choice: _____

EAST REGION BOWLING TOURNAMENT VOLUNTEER JOB DESCRIPTIONS

Lane Monitors:

Lane monitors insure all athletes are present and bowling in his or her designated order. At the end of each game, Lane monitors will write the score displayed on the computer screen on the provided heat sheet after each game. The participants will bowl three games. Lane monitors report to the front desk of any lane problems. At the end of the third game, deliver the recording sheet to the results table, and guide the participants to the awards area.

Volunteer/Team Check-In Table:

Set up table and hang signs or banners. Warmly greet each volunteer and thank him or her for helping today. Check-In volunteers by having them sign the volunteer Sign-In sheet. Give them a nametag. Find their assigned position. If they don't have a position, assign them one. Confirm the volunteer assignment/schedule and make sure they will be there as long as they are written down for or that we know otherwise. Give volunteers a copy of their job description. Tell volunteers where he/she is to report. Provide direction for how to get to the venue.

Results:

Enter the bowling scores into the computer, and then provide awards the results sheets. Must be computer literate.

Awards:

Awards volunteers give awards to all the participants. The first through third place individuals/teams receive gold, silver, and bronze medals respectively. The fourth through eighth place teams receive ribbons. Awards are presented by division. Starting with the last-place individual/team and progressing to the first-place individual/team. If teams arrive out of order—that is fine. Teams will arrive to the awards area to receive their awards. Prior to handing out awards verify the level of award by checking the paperwork given to you by the results table. Individuals/Teams are lined up to receive the awards by one or more awards volunteers. One awards volunteer holds the medals as another volunteer places the medal on the athlete and shakes their hand.

First Aid:

Man the First Aid Station. Provide first response care to athletes. Call 911 for serious injuries. When sending an athlete to the hospital, a chaperone and the medical release form must accompany the athlete.

Souvenirs:

Sell souvenir to participants